



## USAGE AGREEMENT

### **Usage Terms and Conditions:**

1. **Add Full Company Name** and its employees can use 'Workplace English Training E-Platform' (issues of E-Magazine and audio/visual media) on their intranet system or through The Language Key website – www.workplace-english-training.com
2. **Add Full Company Name** has **limited usage (200 members)** of 'Workplace English Training E-Platform' among their staff in **China, Singapore, Malaysia and Hong Kong.**
3. **Add Full Company Name** will be issued with a corporate password to access the website. The Subscriber's area includes the current issue of 'Workplace English Training E-Magazine', Back Issues Archive, E-Learning Centre and Business English Forum.
4. **Add Full Company Name** must delete any of the material downloaded from the website and put on their intranet site after the expiry of their subscription.
5. All material remains the sole property of The Language Key Ltd at all times.
6. All material supplied by The Language Key Ltd is protected by international copyright. Any infringements of this copyright could result in legal action being taken against the offenders.

### **Payment of Subscription:**

1. The Language Key Ltd will invoice clients after they have signed the **Usage Agreement.**
2. The Language Key Ltd will invoice client on a yearly basis.
3. Payment should be made by cheque, payable to "The Language Key Ltd." or remitted to the bank account below within 30 days of receiving our invoice.
4. The Language Key Ltd will return an official receipt once payment has been received.

COMPANY: <b>Add Full Company Name</b>	<b>PRICE</b>
Workplace English Training E-Platform	<b><u>HK\$00, 000.00</u></b>

SUBSCRIPTION START DATE: month, year

SUBSCRIPTION END DATE: month, year

We agree to all of the terms and conditions on this agreement.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

POSITION: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Your Username will be, **xxxxxxx** and your Password will be, **xxxxxxx** starting upon the return of this agreement.

Company Name: The Language Key Ltd

Bank account: HSBC (Hong Kong)

Account No.: 461 - 156796 - 001

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